

# poplar Union

## Visual Story

Welcome to Poplar Union. We are really pleased that you are coming to visit us.

This is what the outside of our reception entrance looks like:



You will arrive at this entrance for most daytime events or activities.

We ask that you wear a face covering whilst using Poplar Union, except when seated in one of the studios. We are aware that there are some exemptions to wearing a face covering.

Upon arrival, a member of Poplar Union staff will greet you and go through 3 things that we have put in place, for the safety of everyone using Poplar Union.

These 3 things are:

### 1) Temperature check

When you enter through the first set of doors (the black exterior doors), you will be greeted by a member of staff. This staff member will ask you if they can take your temperature using a contact free, electronic thermometer, like this one:

The staff member is checking to see if your temperature is under 37.8 degrees; if it is this temperature or higher, then unfortunately we are not able to let you inside Poplar Union and we suggest you seek medical advice.



### 2) Sign in form

After taking your temperature, the member of staff will ask you to complete the following signing in measures:

- 1) Scan a QR code via the camera app on your phone **or** manually fill out the form in the foyer *[this is a system that just Poplar Union & Poplar HARCA use]*
- 2) Scan the NHS QR code on the NHS Covid-19 app *[this is a nationwide app for Test & Trace]*



### 3) Sanitize your hands

We have sanitizer stations in every room of Poplar Union. If you would prefer to use your own sanitizer that is ok.

There are two types of sanitizer stations at Poplar Union; they look like this:

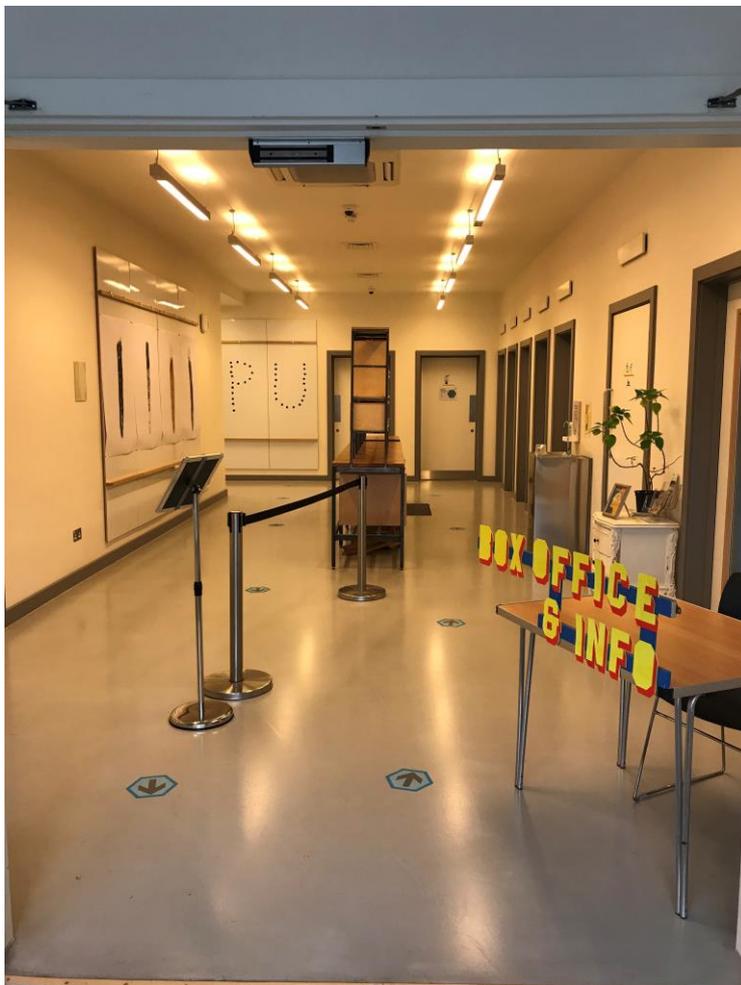


Once these 3 steps have all been completed, you will be inside Poplar Union, in the foyer and community gallery space. The artwork displayed changes every few weeks, so it is likely to be different each time you visit.

In the foyer and community gallery you will find:

- Toilets and baby change facilities
- A water fountain, where you can refill a bottle with water; it is not permitted to drink directly from this water fountain.
- Box office
- Poplar Union office

The arrows on the floor show the direction of the one-way system we have in place around the foyer space.



This is the Poplar Union Box Office. It is on the right when you come through the entrance doors. As you have booked your ticket in advance, this is where a member of Poplar Union staff will check your name is on the booking list.



This is the entrance to the café, Poplar Bakehouse. You can also see their red kiosk and covered outdoor seating area under the pink gazebo!

We are below a residential block of flats, so we are recognisable by the orange and yellow blocks on the building. You will use this entrance for most evening shows and performances.



This photo shows our car park. Let us know if you would like to reserve an accessible parking bay.



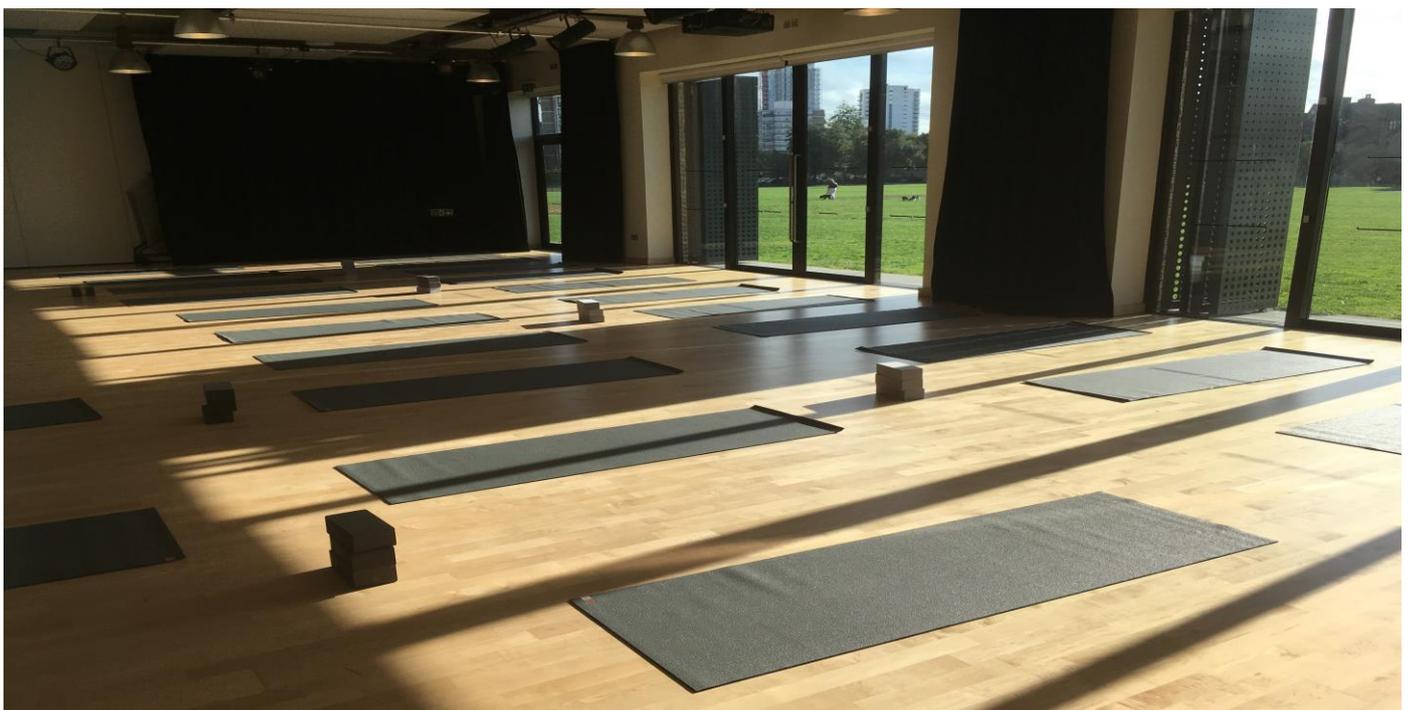
This is our studio, Betty.

This is where our bigger events take place such as theatre shows, live music, film screenings and dance performances.



For some events, the black curtains will be drawn, so you won't be able to see the windows.

There might also be chairs, tables or a stage in Betty, depending on what event you are coming to. We also use the Betty studio for classes and workshops in our Health & Wellbeing programme.



This is Mike, our smaller meeting room.

This is used for smaller events such as writing workshops or drama club.

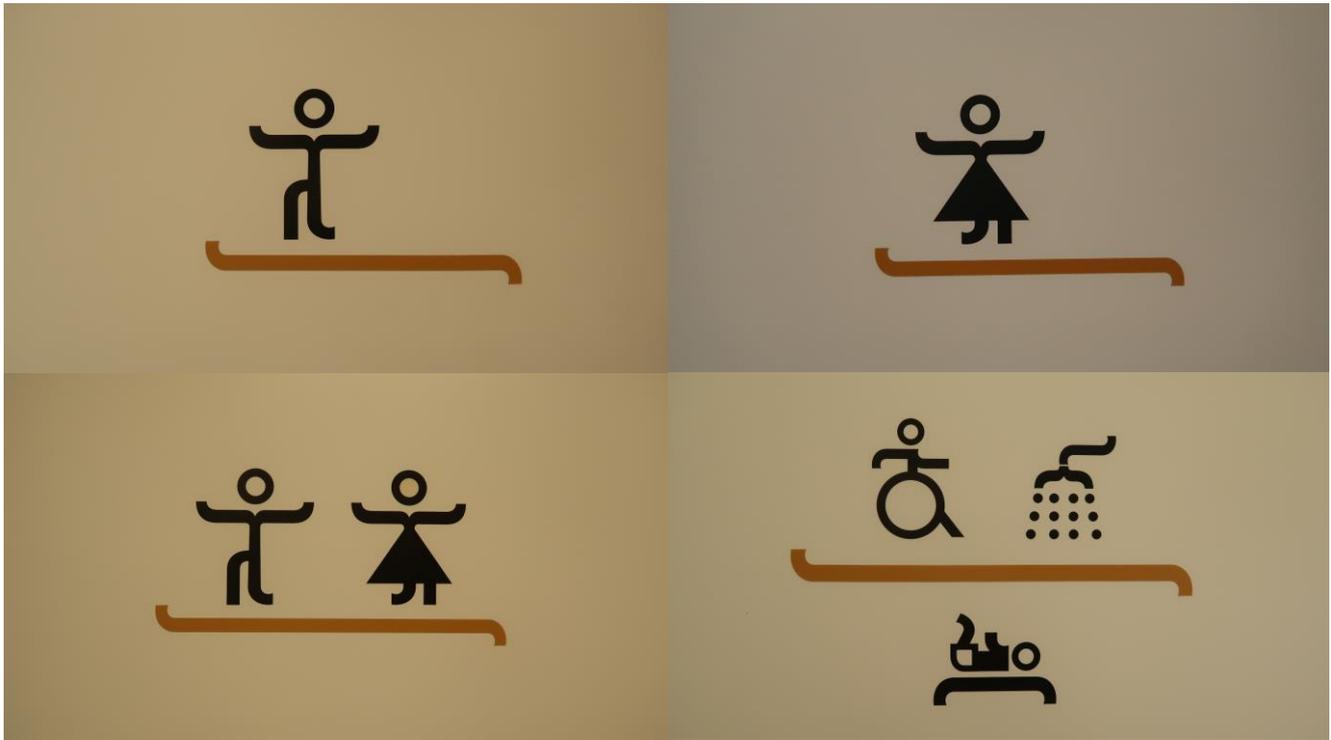


There are blinds on the windows that can be lowered. For some events, this room will be clear of furniture.



These are the signs for the toilets.

Toilets are located in the foyer / community gallery space and in the cafe.



## Getting here

We are located on Bartlett Park next to the Limehouse cut canal.

There are various ways to get here, including DLR (Westferry, Limehouse, Devons Road, Langdon Park), tube (Mile End), bus (15, 115, D6, N15, N551, 108, 309, 277, D7) or bike (we have a Santander Cycles dock just outside).

For more information about getting here, please find our handy 'How to Get Here' videos on our website via this link:

<https://poplarunion.com/how-to-get-here>

If you have any questions regarding your visit please get in touch, we are happy to help make your visit as enjoyable as possible.

Our address is:

Poplar Union  
2, Cotall St, Poplar, E14 6TL

You can email us on: [info@poplarunion.com](mailto:info@poplarunion.com)

Or call us in the office on: 020 3039 3333



This is a photo of some of the Poplar Union team at an event here. You might meet some of them when you visit!